



RENTAL APPLICATION/Offer to Lease

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1 Applicant(s)

Applicant 1:

Name:

Current Address:

Unit No. Street Number and Name City Province Postal Code

Contact:

Mobile Phone No. Home Phone No. Business Phone No. Email

Applicant 2: (Use additional application form if more than two applicants)

Name:

Current Address:

Unit No. Street Number and Name City Province Postal Code

Contact:

Mobile Phone No. Home Phone No. Business Phone No. Email

2 Landlord Name

Landlord:

Name:

Address:

Unit No. Street Number and Name City Province Postal Code

A Pro-Rated Rent of \$_____ shall be paid in advance to cover the period from _____ to _____
 _____ to _____
 yyyy/mm/dd yyyy/mm/dd

Summary of Monies to be Paid with Rental Application:

Total Monthly Rent Payable for first month: \$ _____
 Pro-Rated Rent: \$ _____
 Contract Deposit: \$ _____
 Refundable Deposits (for keys, fobs, cards, etc): \$ _____
Total: \$ _____

Total Deposit received with this Application: \$ _____

Services:

The following services are included in the Total Rent Payable for the rental unit: (Check boxes for services included)

- Electricity Heat Water Fuel or gas (not for heat)
- Hot Water Heater Other: _____ Other: _____
 (specify any "other" service(s))

7 Rent Discount(s)

The Total Discounted Rent Payable specified in clause 6 above includes a 2% prompt payment discount which shall be given monthly **only** if the Total Discounted Rent Payable is paid on or before the first day of each month. This discount may be discontinued, in the Landlord's sole discretion, at any time after the expiry of the initial term specified in clause 5 above.

If the rental unit is subject to a further discount, the amount of the discount shall be \$ _____ which shall be given as follows:

8 Applicant Particulars

APPLICANT 1: _____ **APPLICANT 2:** _____
 (Name) (Name)

Present Landlord's Name		
Present Landlord's Address		
Present Landlord's Phone No.		
Years lived at present address?:		
What is your previous address?		
Years lived at previous address?		

Name of Previous Landlord		
Address of Previous Landlord		
Phone # of Previous Landlord		
Employer's Name		
Address		
Telephone		
Length of Employment		
Occupation		
Annual Income		
Previous Employer's Name		
Previous Employer's Phone		
Length of Employment		
Name of Applicant's Bank		
Branch		
Account Number(s) and Type		
Other Income or Assets (Please Specify)		
Year, Make and Colour of Auto		
Licence No. (Auto)		
Driver's Licence No.		
Social Insurance No. (optional)		
Date of Birth (D/M/Y)		
Photo ID Provided (specify type)		

REFERENCES: **Two personal** (other than relatives) and **one credit** other than the aforementioned Bank. Must be completed in full.

NAME		
ADDRESS		
PHONE		
NAME		
ADDRESS		
PHONE		
NAME		
ADDRESS		
PHONE		

IN CASE OF EMERGENCY, Contact next of kin:

NAME		
ADDRESS		
PHONE		
RELATIONSHIP		

9 Acknowledgements and Signatures

I/we acknowledge that the rent charged for the Rental Unit applied for was negotiated based on the number of occupants as set out in our application and agree to limit the number of occupants accordingly.

I/We accept that the personal information collected in this application shall be recorded and administered in accordance with the Landlord's Privacy Policy, notice of which has been given as a schedule to this application. **The Applicant hereby gives permission to the Landlord or his Agent to use the information collected herein to obtain a consumer report; to contact employers, previous landlords, references; to contact agencies that provide landlord information; to enforce the terms of any Tenancy Agreement that may be subsequently entered into with the Applicant; or, to reasonably use it otherwise to assess this Rental Application.**

I/We hereby certify that the information and representations provided on this form are correct and are intended to be relied upon by the Landlord in its consideration of whether to accept my/our offer to lease. I/We agree and acknowledge that upon acceptance of this Rental Application by the Landlord, I/We shall hereby be bound to a Tenancy Agreement with the Landlord on the terms and conditions set out in this Rental Application and shall further be bound to all of the terms and conditions of a Tenancy Agreement incorporating the above terms into the Residential Tenancy Agreement (Standard Form Lease), including the Landlord's usual Additional Terms thereto, which I/We have been given the opportunity to review. Any omission or misstatement by the Applicants in this Rental Application may result in the termination of your tenancy by the Landlord even after occupancy has been taken.

It is further agreed and acknowledged that upon acceptance of this Rental Application by the Landlord, the Contract Deposit shall be deemed to be a Rent Deposit and applied towards the rent of the last month of the tenancy created by such acceptance. **I/We acknowledge that, before taking possession, I/We shall provide proof of obtaining adequate Tenants' Liability and Contents Insurance to the Landlord.**

If the Landlord is unable to give possession of the rental unit on the date of commencement of the term for any reason, the Landlord shall not be subject to any liability to the Applicants and shall give possession as soon as the Landlord is able to do so. The rent shall abate until possession of rental unit is offered by the Landlord to the Tenant. Failure to give possession on the date of commencement shall not in any way affect the validity of the Tenancy Agreement, the obligations of the Tenant or in any way be construed to extend the term of the Tenancy Agreement.

It is agreed that where this Application is rejected, the Landlord shall not be required to give reasons therefore.

APPLICANTS:

Applicant 1 Printed Name

Applicant 1 Signature

Date

Applicant 2 Printed Name

Applicant 2 Signature

Date

ACCEPTANCE: The Landlord hereby accepts this Rental Application for the rental unit as herein described:

Acceptance Date: _____

Landlord or Agent: _____
"I have authority to bind the Corporation/Landlord"

PERSONAL INFORMATION CONSENT



EFFORT TRUST

made pursuant to the provisions of the **Residential Tenancies Act, 2006**, S.O. 2006, c.17 (the "R.T.A.") and the **Personal Information Protection and Electronic Documents Act**, S.C. 2000, c 5 ("PIPEDA")
This Personal Information Consent is © Federation of Rental-Housing Providers of Ontario, 2012



The Applicant understands that in order to assess the Applicant's suitability for the Rental Unit, the Landlord, or its agent, will collect some personal information about the Applicant (e.g. past tenancy history, employment history, references and conduct history, financial information and credit history, automobile information, and intended use of the premises). The Applicant also understands that additional personal information will be collected if the Applicant is accepted as a Tenant (e.g. contact information, payment information).

The Applicant has reviewed the Landlord's Privacy Policy about the collection, use and disclosure of personal information, the steps taken to protect personal information, and the right to review personal information. The Applicant understands how the Privacy Policy applies to the Applicant.

In particular, the Applicant understands and consents to the Landlord, or the Landlord's agent:

1. Collecting personal information from and providing personal information about the Applicant to a credit agency and/or a consumer reporting service;
2. Collecting personal information from employers, previous landlords, references, and persons identified by the Applicant as having relevant information for assessing the Applicant's suitability to be a Tenant;
3. Collecting, using and disclosing personal information about the Applicant to enforce the terms of any Tenancy Agreement and the rules and regulations made under it;
4. Providing the Applicant's name, new address, and move-in date to a third party telecommunications or service or utility provider, if the Applicant is accepted as a Tenant, in order to enable that third party to contact the Tenant in regards to the provision of en-suite services; and,
5. The Applicant understands that, as explained in the Privacy Policy, there are some rare exceptions to these commitments. The Applicant agrees to the Landlord, or its agent, collecting, using, and disclosing personal information about the Applicant as set out above and in its Privacy Policy.

Dated this _____ day of _____, 20__ at _____, Ontario

Signed and acknowledged on behalf of all Applicants/Tenants of the Rental Unit

by: _____ (print name _____)

Applicant/Tenant of the Rental Unit